

Swift Academies

Success will inspire future triumphs

The Rydal Academy

Local Governing Body
1pm, Monday 24 February 2020

The Rydal Academy, Rydal Road, Darlington DL1 4BH

MINUTES

Present (Governors)	Dean Judson (Chief Executive Officer), John Armitage (Head Teacher), Katie Turnbull, Mark Gray (Chair), Michael Jeffries, Charlotte Mawson, Bhup Singh, Kelly-ann Lyle, Clare Leech, Sarah Clough
in attendance	Sarah Jones (Trust Business Manager, Swift Academies) Glen Hart (Chief Finance Officer, Swift Academies) Lily Peoples (Assistant Head Teacher, Curriculum, Teaching, Learning and Assessment Lead) Libby Truby (Special Educational Needs Coordinator (SENCO)) Louis Kneeshaw (Data Manager, The Rydal Academy) Keith Bernstone (Director, Swift Academies) Tracey Curtis (Governance Partner, Avec Partnership)

Item	Description of discussion	Action by
1	<p>Welcome, introductions and confirmation quorum present A round of introductions took place for the benefit of all present.</p> <p>The Governance Partner confirmed that a quorum was present. The scheme of delegation of Swift Academies states that <i>the quorum for</i></p>	

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meetings of the Governors will be three voting Governors. Ten (10) Governors were present.

2 Apologies for absence and their acceptance

The Governance Partner reported that apologies for absence had been received from Mark Emerson and Ewa Kaszuba.

Governors RESOLVED that the apologies for absence from Governors were accepted. The absence of Andrew Hutton (ICT Manager, Swift Academies) was noted.

3 Notification of items of urgent other business

- items that the Local Governing Body of The Rydal Academy regard are of sufficient urgency to warrant consideration at the end of the agenda

No items of urgent other business were raised for consideration at the end of the agenda.

4 Declaration of personal and pecuniary interests

- a) complete / review the Register of Interest
Governors and those present were reminded that they should complete the Register of Interest to declare any relevant business or pecuniary interest and close family relationship between Members or Governors and/or Members or Governors and employees. A Register should be completed annually and updated during each academic year where circumstances change. Governors confirmed that there had not been any changes to their respective Registers since they were completed during the current academic year.
- b) to declare any personal or pecuniary interest in any matters arising from the agenda of the current meeting
Governors and those present were reminded that they should declare any personal or pecuniary interest in any matters arising from the agenda of the current meeting. No declarations of interest were received.

5 Approval of minutes / review of actions / matters arising

- The Rydal Academy, Local Governing Body meeting held on Monday 30 September 2019 and Monday 14 October 2019
Draft minutes of the Local Governing Body meeting of The Rydal Academy held on Monday 30 September 2019 had been shared with Governors prior to the meeting. A copy would be retained on file.

Governors RESOLVED that the minutes of the Local Governing Body meetings of The Rydal Academy held on Monday 30 September 2019 were approved as an accurate record of the meeting and should be signed by the Chair. The signed approved minutes would be retained by the Trust Business Manager.

Chair / Trust
Business
Manager

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Draft minutes of the Local Governing Body meeting of The Rydal Academy held on Monday 14 October 2019 had been shared with the Chair of the meeting. It was explained that the minutes considered performance management and pay scale awards where appropriate and had not been circulated widely due to the personal information contained in them.

Governors RESOLVED that the minutes of Local Governing Body meeting of The Rydal Academy held on Monday 14 October 2019 would be considered for approval by the Chair and Governors who attended this meeting.

Governance Partner to action

- **review of agreed actions**

Governors considered the agreed actions identified within the minutes of the Local Governing Body meeting of The Rydal Academy held on Monday 30 September 2020 and were informed that all actions had been completed.

- **matters arising**

There were no matters arising.

6 Chair's Report

a) action taken

b) correspondence

The Chair reported that activities had centred around post Ofsted inspection: outcomes from the Ofsted inspection were contained in the circulated Head Teacher's Report.

c) Local Authority briefing papers

Darlington 2019-2020 Childcare Sufficiency Review

The Local Authority briefing paper in respect of Darlington 2019-2020 Childcare Sufficiency Review had been shared with governors prior to the meeting. A copy would be retained on file.

Governors were informed that the content of the circulated Local Authority briefing paper linked to discussions that had already taken place in respect of childcare arrangements around school, for instance holiday provision / two-year old provision.

A Governor queried whether information was available from Longfield Academy regarding the number of The Rydal Academy pupils attending Sporting Chance holiday activities.

Governors RESOLVED that the content of the Local Authority briefing paper and information presented in respect of Darlington 2019-2020 Childcare Sufficiency Review were noted. The Head Teacher would attempt to capture the information requested in respect of pupils of The Rydal Academy who attended holiday activities at Longfield Academy.

Head Teacher

7 Head Teacher's report including Chief Finance Officer and Trust Business Manager report

- a) Education Development Partner report
- b) Ofsted Report
- c) Regional Schools Commissioner letter
- d) Post Ofsted curriculum review
- e) SEF/Action Plan
- f) Inspection Data Summary Report
- g) Disadvantaged (Pupil Premium) Pupil Strategy
- h) PE & Sports Premium Strategy

The Head Teacher's Report, and documents listed a) to h) above, had been shared with Governors prior to the meeting. Copies would be retained on file.

The Head Teacher, Chief Finance Officer and Trust Business Manager presented to Governors the content of the circulated Head Teacher's Report, drawing governors' attention to the summary of change within each section as follows:

Pupil numbers / attendance and exclusions

The number of pupils on roll continues to rise year on year and in-year. Although in September 2019 a large Year 6 cohort (80 pupils) leaving and a smaller Reception cohort (65 pupils) joining The Rydal Academy had reduced the number of pupils on roll, by the end of Autumn Term 2019 pupil numbers were at an all-time high. Nursery places are higher in September 2019 than in the previous two years and continue to track above projected numbers.

The proportion of pupils with English as an additional language is in the top 40% for schools nationally. Stability of pupils in Year 5 and Year 6 is in the bottom 20% of schools nationally. Governors' attention was drawn to the School Improvement Plan, Position Statement and Self-Review Document for information on how provision supports pupils in these groups.

Reception transition / In Year Mobility

Mobility remains one of the schools most limiting factors. The vast majority of pupils leaving the school are due to moving out of the area and the majority of pupils admitted are due to reputation or mobility into the local area. Transition procedures, baselining process and attendance / safeguarding policy are regularly reviewed in line with this phenomenon. Mobility pupils' attainment is significantly lower than that of stability pupils across all cohorts.

Pupil absence levels (including persistent absence)

It was reported that annual attendance remains low whilst closing the gap towards national averages but improved by 1.2% on the previous year. Gypsy, Roma Traveller pupils continue to have a significant negative impact on overall attendance (0.42%) as well as illness (2.25%) although

this is below the national average which stands at 2.4%. The percentage of Persistent Absentees has improved by 3.11% on the same time last year.

Governors sought clarification of information reported regarding higher authorised absence levels when compared to national information. The Head Teacher confirmed that unauthorised absence within the current year is down on previous years but remains high against national averages and that any unauthorised absence is followed up by the Attendance Officer on a daily basis. Pupils absence is also tracked by the Attendance Officer when it reaches 94% or below. Governors were informed that the Ofsted inspection Report had commented positively on the tracking of pupils in respect of attendance.

Of the 98 children on the Persistent Absentee list from summer 2019, 48 children are no longer on roll. 66% have improved their attendance, 40% are no longer Persistent Absentees and 8% have improved to above the national average. Low attendees attain less well than the cohort. Nursery and Reception who are not statutory school age continue to be targeted in order to develop good habits, as well as the current Year 4. Punctuality is also a current focus.

Previous target groups were: Gypsy, Roma Traveler pupils whose attendance has improved by 3.21% on the previous year and Special Education Needs (SEN) pupils whose attendance has improved by 0.64% on the previous year. Current target groups are: Gypsy, Roma and Traveller pupils, and EHC pupils.

A Governor sought clarification whether it was possible to liaise with local GP surgeries in respect of pupil attendance at The Rydal Academy. The Head Teacher confirmed that parents are encouraged to make appointments out of school hours but that no dialogue had taken place with local GP practices.

Governors RESOLVED that the Head Teacher will contact Neasham Road Surgery to explore the possibility of appointment slots being reserved for school age patients.

Head
Teacher

Governors questioned the increased absence rates of pupils with Education, Health and Care Plans, and whether it linked to any pupils social, emotional, mental health needs through school refusal The SENCO confirmed that the increased absence rate for Education, Health and Care Plan pupils does not relate to school refusal and that the figures can be tracked directly to one pupil with an exceptionally high volume of absence due to current medical needs.

Attainment and progress

Early Years foundation stage

Good level of Development (GLD) is back in line with 2016 and 2017. Growth is more than double the national average and had reduced the

attainment gap by x4 from the reception baseline. Final GLD is 2% below projections due to outward mobility. Growth for disadvantaged pupils remains consistent over time significantly closing the attainment gap. Projections for 2020 are higher than 2019 at this stage (52%) which reflects the higher baseline. Progress in all aspects needs to at least continue at the current accelerated rate.

Governors sought clarification when projections would be updated: it was reported that a data capture would take place during Spring Term 2020. Data contained in the Head Teacher's Report reflected known information to 1 December 2019. Further updates, moderation, and assessment information would be available in the Summer Term meeting of the Local Governing Body of The Rydal Academy.

Year 1 / Year 2 phonics

Year 1 phonics outcomes track just below national averages: no gap exists between disadvantaged and other pupils, stability pupils outperform Mobility pupils and are in-line with national averages. Projections for 2020 – projections track below national averages: a gap of 7% exists between disadvantaged and all pupils; stability pupils significantly outperform mobility pupils (+60%) and are in-line with national averages. Year 2 phonics outcomes track just below national averages, no gap exists between disadvantaged and all pupils, stability pupils outperform mobility pupils and are in-line with national averages. Projections for 2020 – projections track below national averages: no gap exists between disadvantaged and all pupils (-2%); stability pupils generally outperform mobility pupils (+15%) and are in-line with national averages.

Key Stage 1

Attainment continues to be below national averages for expectation+ and higher level. From starting points growth is more than double the national average. Stability pupils significantly outperform mobility pupils. Stability pupil growth is three times the national average. Disadvantaged pupils performed in line with all pupils and growth from reception baseline is more than double the national average.

Key Stage 2

Key Stage 2 progress was below national average for Reading and Writing but better than national average for Maths. Progress in all areas was better than previous projections. Conversion rates of Prior Middle Ability Pupils have been a key focus. Projections for 2020 – projected progress is below national average for all areas but better than projections at this stage in 2019 (reading was -8.42 / writing was -4.23 / maths was -6.24) and has improved significantly from initial September projections (at least -12 across all areas). Please note the progress measure will change in July 2020 – no formula / details / ready reckoner have been released – and all projections are based on 2016-2019 progress measures.

Curriculum planning

Governors were informed that a School Resource Management Adviser had been assigned to Swift Academies on behalf of the Department for Education. The Adviser's Report focused on financial planning, deployment of resources, review of expenditure items and progress on Integrated Curriculum and Financial Planning. Overall the report was positive and that the Trust had made good progress in reducing costs across the schools. As a Trust, the needs of the schools are taken into account whenever a vacancy arises.

Curriculum Review Presentation

Lily Peoples (Assistant Head Teacher, Curriculum, Teaching, Learning and Assessment Lead) provided Governors with an overview of the work undertaken in respect of the curriculum review with a focus on The Rydal Academy. A copy of the presentation would be retained on file.

The presentation covered the following specific areas:

Curriculum in the current Ofsted framework

Actions undertaken since Ofsted inspection in focus areas / further actions planned

- Reading
- Foundation Subjects and Science
- Learning Journeys

Governors were provided with a summary of change regarding activities that had taken place since the Ofsted inspection. A curriculum review had been commenced, linked to the current Ofsted inspection framework.

Governors were informed that a range of curriculum models had been explored. A comparison of the curriculum models was included in the curriculum review presentation to Governors.

Actions identified in the School Self-evaluation document to: strengthen reading long-term plans; develop the quality and range of text used across all curricular subjects; continue the teaching and learning staff CPD focus on reading comprehension strategies and further promotional activities to engage pupils and parents in reading were discussed.

Governors discussed possibilities to continue and develop the volume of text available to pupils in school. Donations and sponsorship were suggested. Governors questioned when and how information on the actions school had taken post-Ofsted and latest reading initiatives would be shared with parents. The Head Teacher confirmed that some ongoing initiatives had been promoted with parents and that once the School Improvement Plan had been approved in this meeting that key initiatives would be promoted when they came on-line and the schools post-Ofsted action plan as a whole would be promoted.

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Governors were informed that the planned curriculum from September 2020 would revisit topics more regularly than the current Magic Mondays arrangement in a new weekly or biweekly lesson model.

Long –term plans would be rewritten for all Foundation Subjects and Science by Subject Leads to refocus on the development of disciplinary knowledge and improved sequencing. Memory and retrieval tasks would be further incorporated into the curriculum, while a Trust approach and tool kit for retrieval was being explored. Medium-term plans would include a rational, highlight key vocabulary and subject integrity activities.

Subject specialist teaching would be implemented in PE, Computing, Music and MFL from September 2020.

Governors sought clarification whether rolls would be part-time or full-time. It was confirmed that music and MFL would be part-time with other specialist areas identified as full-time commitments.

Governors were informed that *knowledge organisers* had been identified to ensure core knowledge of pupils. The organisers would be used to retrieve taught information. The organisers would be shared with parents and uploaded to the website. An example of a knowledge organiser was presented and discussed with Governors.

Learning journeys for each subject will also be published on the website for parents, pupils and staff. An example of which was shared with Governors.

It was reported that a cross Trust curriculum review group had been established to review the curriculum across Swift Academies. A meeting of all Trust teaching & non-teaching staff was scheduled for Wednesday 5th March 2020. Teaching staff would meet as subject specific teams to consider the curriculum provision from September 2020.

During this item Louis Kneeshaw, left the meeting.

Financial management and governance

The Chief Finance Officer reported that during Autumn Term the Trust was subject to an annual external audit which was undertaken by Clive Owen LLP. Six areas were identified where they believe that controls could be improved. All recommendations were put in place during December 2019.

Governors were reminded that they had agreed a programme of internal audit to review GDPR, IT, insurance and risk management. Clive Owen LLP have undertaken the internal audit and identified three areas of low importance around obtaining contractors insurance certificates, the use of USB memory sticks and the updating of an asset inventory.

Monthly management accounts continue to be shared with the Chair of the Trust and Chair of the Finance and Resources Committee. Directors' attention was drawn to the circulated Head Teacher's Report for an

Head
Teacher /
Curriculum
Lead

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overview on the management accounts position at 31 December 2019. A surplus of £35k was predicted at the end of August 2020 against a budget surplus of £28k.

During this item Lily Peoples left the meeting.

Long and short-term financial / budget planning

Governors were informed that an announcement had been made that an investment of over £14billion would be made to primary and secondary education between now and 2022 – 2023.

Indicative figures released by Darlington Schools' Forum for the school budget share 2020-2021, show the proposed budget share for The Rydal Academy as £2,482,503: this is an additional £154k when compared to 2019-2020.

Schedule of Contracts

Governors were informed that electricity contracts across the Trust had been reviewed in November 2019 with new contracts in place from January 2020. Due to rising costs of electricity the new contracts have allowed prices to be frozen for the next three years rather than facing a steady increase had the previous contracts remained in place.

Several smaller premises and maintenance related contracts had been reviewed throughout Autumn Term with smaller savings identified and improved services. These contracts include fire alarm maintenance, roller shutter maintenance, automatic door maintenance and grounds maintenance.

Estate management

Governors were informed that following the successful request to retain £72,000 of unspent capital from the 2018-2019 Condition Improvement Fund (CIF) award, the remaining associated works were successfully completed throughout summer 2019 and completed in October 2019. The works involved replacing the majority of radiators and heaters within classrooms with upgraded, efficient systems. Additional heaters were also placed in the link corridor which previously had no source of heating.

The CIF for 2020-2021 closed for applications on 13 December 2019. Two applications had been submitted for The Rydal Academy which consists of roofing replacement and fire safety (fire alarm) projects. If successful, these bids will award £464k of funding with work to be completed during Summer 2020. Application results are expected 31 March 2020.

Governors sought clarification on the success of CIF applications and how this impacted on the Trust. It was reported that external advisers were known to be used by other Trusts but where costs would be incurred, this approach had been avoided by Swift Academies. Bid

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writers had been used on this occasion on a no win, no fee arrangement. They and the Trust were as confident as they could be regarding the content of the applications. Governors asked that any assistance required in the writing of grant applications was highlighted to them.

Governors were reminded that an application had been made for £64,000 Salix Energy Efficiency Funding (SEEF) to replace light fittings and associated works which would allow the installation of LED fixtures, and improve the quality of light within classrooms and reduce the carbon footprint. In April 2019, an update was received to advise the project was vastly oversubscribed and would be awarded to schools on a rolling programme. An update on the position was anticipated during February / March 2020.

An Estates Strategy has been developed which prioritised short, medium and long term plans for the upkeep and development of school premises. This would enable capital spending and budget forecasting to be prioritised. The Strategy has been developed in line with Head Teacher priorities and results from the Condition Data Survey. This had also helped to work in a more pro-active manner by prioritizing works at the beginning of the academic year in line with allocated budgets. It will also assist the preparation of future capital bids including CIF.

A member of site staff had recently attended Caretaker training provided by Avec Partnership which will further strengthen site team knowledge on correct and efficient processes. Other site staff would attend the same training in due course.

Electrical remedial work had been completed on the electrical main fuse board following an issue with *overload* to some areas. The work involved redistribution of electrical cables to ensure none were overloaded. The work has been certified as safe and complete.

During January 2020, the heating system lost pressure, resulting in a temporary loss of heating. Following investigation, it was identified that a severe underfloor water leak was discovered at the Nursery entrance. Emergency repair work was completed.

Quality assurance: Ofsted judgements

Governors were reminded that Ofsted had judged The Rydal Academy as continues to be Good in December 2019. Governors' attention was drawn to the circulated Self-Evaluation Form (SEF) which had been updated. Other external reviews included the Education Development Partner, Attendance audit and Safeguarding audit.

Special Educational Needs (SEN)

The number of pupils requiring additional support had decreased by six pupils during Autumn Term 2019. The number of pupils with Education, Health, Care Plans (EHCP) continues to rise, while the number of pupils receiving SEN support as a proportion of the school roll had increased when compared to previous years. The school now has access to a Primary Wellbeing Professional through Children and Adult Health Services (CAMHS) for one day per week to support families who sit just below the CAMHS threshold.

Safeguarding

It was reported that the numbers for all vulnerable groups continued to rise: given these are only figures over one term. However, referrals from Children's Services were low. The number of referrals accepted within Darlington Local Authority was reported to be low compared to national and regional data.

Seven incidents of professional challenge have been made (one internally, six externally). Three were in respect of the same case where there was a lack of positive change. Internal challenge led to a reminder to all staff of procedures in school. All staff and most Governors have completed Level 1 Safeguarding training updates to include changes to children's services, keeping children safe and county lines.

Accidents

It was reported that pupil accidents are low against the previous year even though the number of pupils on roll had increased. Staff and visitor accidents are in line with previous years. No particular trends or concerns had been identified.

HR

The Head Teacher reported there was currently one Caretaker vacancy. A catering assistant had commenced work at The Rydal Academy. Arrangements would be put in place to cover three teacher maternity absences from June / July 2020.

Education Development Partner Report

The Head Teacher discussed with Governors the content of the circulated Education Development Partner Report (January 2020). Governors' attention was drawn to the recommendations contained in the circulated report from the Spring Term 2020 visit.

Primary Inspection Data Summary Report (IDSR)

The IDSR for The Rydal Academy was circulated to Governors during the meeting. A copy would be retained on file. Governors were informed that the content of the IDSR had been updated. The Head Teacher and Deputy Head Teacher discussed with Governors the content of the circulated IDSR.

**Disadvantaged (Pupil Premium) Pupil Strategy
PE & Sports Premium Strategy**

Governors RESOLVED that the Disadvantaged (Pupil Premium) Pupil Strategy and PE & Sports Premium Strategy were approved and adopted with immediate effect.

Governors RESOLVED that the content of the circulated Head Teacher Report, Education Development Partner report, Ofsted Report Regional Schools Commissioner letter, Post Ofsted curriculum review, SEF/Action Plan and Inspection Data Summary Report were noted.

8 Chief Executive Officer's Report

The Chief Executive Officer's Report, Scheme of Delegation and Trust Development Plan had been circulated to Governors prior to the meeting. Copies would be retained on file.

a) Scheme of Delegation

It was reported that the Scheme of Delegation continued to be a standing item on agendas of Local Governing Body and Director meetings and would be reviewed during each meeting to ensure that it was fit for purpose.

The Chief Executive Officer reported that the latest changes were in respect of the approval of statutory and non-statutory policies.

b) Trust Development Plan

The Chief Executive Officer reported that the Trust Development Plan had been reviewed and updated by the Executive Leadership Team. The Plan is included on each Local Governing Body Agenda for information. It would be presented to the Board of Directors on Friday 20 March 2020 for review and approval.

Skills Audit Report

The Chief Executive Officer reported that the results of the recent skills audit had not identified any "global" areas where training or development was required. As a result, a number of bespoke clinics had been run during the MAT Development Session held on Thursday 6 February 2020. The Summer Term MAT Development Session would cover the curriculum design & review.

School Transport

Governors were informed that adjustments had been made to school transport arrangements following the introduction of compliance for all national transport with Public Service Vehicle Regulations (PSVAR) from 1 January 2020. During December 2019 the deadline was extended to 31 July 2020. A tendering exercise was undertaken via the Darlington Borough Council framework, with a rationalised service introduced for a period of four years with a price increase from £3 to £3.80 per day.

Governors RESOLVED that the content of the Chief Executive Officer's Report, Scheme of Delegation and Trust Development Plan were noted.

**9 Chief Finance Officer Report
Risk Register**

The Risk Register for The Rydal Academy 2019-2020 had been circulated to Governors prior to the meeting. A copy would be retained on file.

The Chief Finance Officer discussed with Governors the content of the circulated Risk Register for The Rydal Academy 2019-2020.

Governors RESOLVED that the content of the circulated Risk Register was noted.

10 Trust ICT Manager Report / ICT Development Plan

The Trust ICT Development Plan had been circulated to Governors prior to the meeting. A copy would be retained on file.

The Chief Executive Officer reported that the circulated ICT Development Plan had been updated: changes to the plan were highlighted for information.

Governors RESOLVED that the content of the ICT Development Plan was noted.

11 Single Central Record: for signature by the Head Teacher and Chair

Governors RESOLVED that the single central record for The Rydal Academy should be reviewed and signed by the Head Teacher and Chair of the Local Governing Body.

12 Policies for approval / review / information

- a) Special Educational Needs & Disability (SEND) Policy
- b) Newly Qualified Teacher Policy

The Special Educational Needs & Disability (SEND) Policy and Newly Qualified Teacher Policy had been shared with Governors prior to the meeting. Copies would be retained on file.

Governors RESOLVED that the Special Educational Needs & Disability (SEND) Policy and Newly Qualified Teacher Policy were approved and adopted with immediate effect.

13 Special interest governor update:

- a) Premises / Health & Safety: Mark Emerson
It was reported that a meeting would take place in respect of premises / health and safety, during Spring Term 2020.
- b) Safeguarding & Welfare, Looked After Children (LAC), E-Safety: Sarah Clough

- c) Special Educational Needs (SEN) including SEMH: Kelly-Ann Lyle
A meeting to explore SEN and SEMH had been arranged for Wednesday 26 February 2020. A report would be provided in due course.
- d) Finance: Michael Jeffries
Governors were informed that the lead Governor for finance had attended the Director and Governor Development session on Thursday 6 February 2020.
- e) Values, Community & Equality: Bhup Singh
A meeting had taken place between the Head Teacher and lead Governor for values, community and equality. Annual questionnaires had been considered during this meeting.
- f) E-Safety: Sarah Clough
- g) Careers and Transition; Clare Leech
- h) Standards (Teaching, Learning, Curriculum & Progress), Newly Qualified Teacher (NQT): Mark Gray
It was confirmed that meetings took place regularly between the Lead Governor (standards), the Head Teacher and Chief Executive Officer with a focus on School Development Plan objectives. A meeting would take place during Spring Term 2020 to explore the planned changes to curriculum across Swift Academies.

The Chief Executive Officer and Head Teacher commented positively on the interaction between staff and lead Governors. Governors were reminded of the importance of the meetings with staff and being able to challenge information presented to them during Local Governing Body meetings. Governors were asked to ensure that meetings with staff in school continued to be recorded.

Governors RESOLVED that the information was noted.

Standing Items

14 Feedback from Director and Governor development session 6 February 2020

Refer to item 8 – Chief Executive Officer’s Report and the Skills Audit Report within this section for information.

15 Date of next meeting Chairs and Vice Chairs meeting 1:30pm, Friday 6 March 2020, The Rydal Academy

Governors were reminded that the next Chair and Vice-Chair session would take place from 1:30pm on Friday 6 March 2020 at The Rydal Academy. The Chair and Vice-Chair were asked to confirm with the Head Teacher whether they were able to attend the termly meeting.

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Governors RESOLVED that the information was noted.

Concluding items

18 Any urgent other business raised under item 3

No items of urgent other business had been raised for consideration.

19 Approval of documents for inspection

Governors RESOLVED that the agenda, approved minutes and supporting documents be made available for public inspection with the exception of information concerning identifiable pupils and/or teachers.

20 Date and time of future meetings

A draft schedule of meetings (2019-2020) across the governance structure of Swift Academies had been shared with Governors of The Rydal Academy.

Governors noted that the next meeting of the Local Governing Body of The Rydal Academy would take place from 1pm on Monday 8 June 2020.

The meeting closed at 3:20pm

These minutes were approved by the Governors of the Local Governing Body of The Rydal Academy Resources with effect from Monday 8 June 2020. The minutes were approved electronically via an e-mail communication with Governors of the Local Governing Body of The Rydal Academy.

Approved

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